

Soundings

Safe ♦ Responsible ♦ Reliable ♦ Efficient

SEPTEMBER 2007

THUMBS UP

• *Thumbs up to Anthony Lobro and Paul Tokuda for helping Rosie Chavez get*

the new VRP's processed and sent out for our schedule. A lot of hauling, and great team effort!!

• *Thumbs up to everyone involved with doing an exceptional job on our ISO/ISM audit preparation and getting to where we are today. We have proven that we are a T—Together
E—Everybody
A—Achieves
M—More*

We not only passed our audits, but were Nonconformity free! This is a wonderful achievement. Everyone is to be commended on their commitments to Quality, our systems, and continual improvement at HMS. It could not have been done without everyone's participation.

~Deborah Franco

• *I would like to give a BIG thumbs up to the crews of the Alyssa Ann and Hunter D for their excellent performance in the WSDOE Boom and GRP Deployment Drill conducted on the 25th of August in Seattle. Their actions as first responders in the drill really impressed the State Observers.*
~Mike Curry

• *Thumbs up to the collection team and specifically Robin Houghton for clearing up some specific troubled accounts.*
~Todd Prophet

• *I'd like to give a thumbs-up to Mike Soskin, Port Maintenance, Westoil. He has been assisting in the certification of employees in Forklift Operator Safety Training, by conducting the hands on performance test portion of the training.*
~Andre Nault

Photo of the Month

Pictured just outside of Dutch Harbor



Charity Cruises at Harley Marine

Throughout the year, Harley Marine donates a handful of charity cruises for Cystic Fibrosis Foundation and other notable charities in our community. Coincidentally, summer months in Seattle are full of cruises for the lucky bidders. Cruises start at our dock on Harbor Island and last for 2 hours with an extensive tour of Elliot Bay along Seattle and Alki's waterfront. Guests enjoy catered food with 20 of their closest friends. Guests are welcome to tour the tug and see firsthand where our crew sleep, eat and live for weeks at a time. Cruise participants leave with a better sense of the Maritime Industry and a greater appreciation for our employees!



Although this is very honorable and a great way to give back to the community, it is a lot of work! Special thanks to the crew is well deserved, especially Mike Coleman, the Captain of all of the cruises so far this summer. You have done a great job of managing your crew and helping me prepare and clean up after the cruises. Your help has been greatly appreciated!

~Stephanie Wright

The SMS 411



“Movin’ on Up”

Starlight has now received approval to move into our new home. In approximately one month, we will be comfortably located across Jack London Square and conveniently poised on the dock next to our fleet.

“Blue Skies, Blue Angels”

Starlight’s annual Fleet Week cruise will set sail Saturday, October 6th. This event has long been a company and customer favorite. Guests will enjoy hors d’ oeuvres, refreshments, scenic SF waterfront, music, and a magnificent performance by the Blue Angels aboard the Millennium Falcon.

“Lights, Camera, Action”

On August 21st, local television program, “Bay Area Back Roads,” boarded the John Quigg to film for an upcoming segment. The segment will reveal the maritime industry in the Port of Oakland and is set to air in October.

“The Little Ones”

Starlight would like to congratulate crew members Mathew Fike and Chris Royeton on their new arrivals. Matthew and wife, Sarah, are now proud parents of Cameron James, born August 22nd. Chris and wife, Katherine, welcomed baby Sofia Elizabeth, to their family on July 31st.

“Summer Fun”

Starlight would like to welcome its newest member to the team, Summer Connelly. Summer is working as our administrative and purchasing coordinator. In addition to her professional merits, Summer is a culinary aficionado and has offered the below recipe for you to enjoy. Welcome aboard, Summer!

“One Boat, Two Boat, Tug Boat, Banana Boat”

Ingredients: Bananas, mini marshmallows, semi-sweet chocolate chips

Directions: Slice bananas length wise, add marshmallows and chocolate chips in divide. Rap in foil, bake at 300 degrees for 5 minutes or until chocolate is melted.

Bon Appetit!

HMNY News



HMS Liberty underway in Kill van Kull between Staten Island, NY and Bayonne, NJ



Captain McKay and Chief Pokas on the HMS Liberty.

The St. Andrews has been at Davis Boat Works in Newport News, VA undergoing extensive repairs before entering the NY Harbor and joining the other HMNY fleet. The crew have been working very hard and have been helpful with the repairs.

“Ship yard work is never fun. You guys have done an amazing job, under really rotten conditions. It shows that you take pride in your work. Soon you will reap the fruits of your labor and sail to New York and hopefully enjoy getting back to the work you signed on for. Thanks for getting the St. Andrew ship shape and ready for a long career in New York. Go Team New York.” Brian Kelly

“Thank you for all of your hard work under hot weather.” Bo Jun

Westoil Marine Services

Michael Castagnola—4th
David Desousa—13th
Brandon Crispo—13th
Scott Alder—14th
Ralph Ortolano—14th
Christopher Roebuck—14th
Jose Martin—17th
Rosie Chavez—22nd
Lil Bouchelle—23rd
Walter Fourness III—28th

September Birthdays Birthstone: Sapphire Flower: Aster

Harley Marine Services

Rosie Daoedsjah—13th
Harley Franco—23rd
Todd Prophet—23rd
Frank Fagoaga—26th
Heather Holmes—28th

Harley Marine NY

Tucker McKay—20th
Frederick Bach—26th
Martin Hawryluk—28th

Millennium Maritime

Joseph Blanks—12th
Michael Golden—13th
Gary Smith—19th
Jay Carlin—21st
Bo Jun—30th

Olympic Tug & Barge

Denis Rovin—4th
Christian Barron—4th
John Jensen—5th
Richard Persinger—5th
Daniel Smith—7th
Brad Lowe—11th
Brad Stokesberry—11th
Andrew Butterfield—16th
William Ford—20th
Kenneth Olson—23rd
Erik Starheim—23rd
Koby Otterbach—23rd
Samuel Compton—26th
Marshall Oatman—28th
Tyler Visser—28th

Public Service Marine

Dean Draper—2nd
Urban Alexander—15th

Starlight Marine Services

Jason Vogel—7th
Rodney Ortiz—8th
Eric Liedberg—9th
Doug Anderson—15th

August New Hires

Ben Latham, Olympic Tug & Barge

Please join me in welcoming Ben Latham to the OTB team. He is the new Port Engineer for all Seattle and Portland operations. He will be reporting to Gregg Nelsen. Ben comes to us with extensive maritime experience including 20 years with our subsidiary, Pacific Coast Maritime, where he was the Chief Engineer. We are thrilled to have Ben join us and continue his contributions in a new role.

Welcome Aboard and Congratulations!

ADDITIONAL NEW HIRES THROUGHOUT OUR COMPANY

Harley Marine Services

Michelle Belben, Accounts Payable

Olympic Tug & Barge

Trevor Jonen, Deckhand

Craig Smith, Captain

William Elton, Engineer

Loring Richard, Deckhand

Westoil Marine Services

Thomas Grepo, Maintenance

Benedetto Baroncini, Deckhand

Harley Marine NY

James Rogers, Tankerman

Pacific Coast Maritime

Lawrence Anderson, Engineer

Starlight Marine Services

Stephen Fagundus, Engineer

Frank Dignon, Deckhand

Welcome aboard!

August Babies

Welcome to the Harley Marine Family!

Ryleigh Nicole Bamer

August 2, 2007 @ 11:19am

Weight: 8 lbs. 8 oz.

Length: 20 inches

Proud Parents: Brian and Bobi Bamer, Brian is a Mate at OTB

September Anniversaries

Olympic Tug & Barge

Tom Appleton—15 years
 Sven Christensen—8 years
 Bryon Fletcher—6 years
 Sean Oconnell—4 years
 Greg Horton—3 years
 Alan Ryan—2 years
 Gary Sitherwood—1 year
 Matthew Hammond—1 year
 Charles Collins Jr.—1 year

Public Service Marine

Gordon Smith—12 years
 Jonathan Maciel—2 years

Starlight Marine Services

Mike Link—17 years
 Matthew Fike—1 year
 Charlemnqe L'espearance—1 year
 Richard Murphy—1 year

Westoil Marine Services

Derek Quarry—17 years
 Boris Klarin—9 years
 Ryan Mattera—3 years
 Ralph Ortolano—3 years
 Giuseppe Logrande—2 years
 Erick Willson—2 years
 Tyler Ingram—1 year
 Antonio Amalfitano—1 year



Happy Anniversary to all of you. Your dedication and hard work is greatly appreciated.

Portland First Aid Training and Barbeque

Fifteen people from Pacific Terminal Services and Olympic Tug and Barge packed themselves into the Portland conference room on Wednesday morning August 15th for First Aid and CPR training.

Instructor Jace Johnson with Cintas provided the American Heart Association Heartsaver First Aid class.

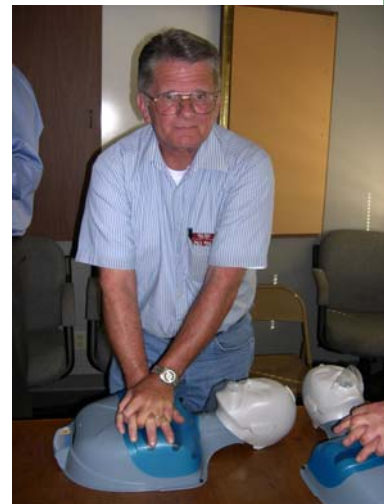
In addition to the regular course the instructor shared information about new innovative first aid products. For example, QR is a first aid powder for cuts and scratches that was developed by the US Army. It stops bleeding much faster than normal. Another example is water gel, which is a first aid treatment for burns that stops the burning, enhances healing, and resists infection.

Following the first aid class everyone was treated to a great barbeque. The sun was shining and there was plenty of chicken, burgers, salads, chips, and a fantastic banana pudding.

A big thank you and thumbs up should go to the cooks Tina Garrett and Mike Harley.



Captain Adam Churchill and Justin Todd



Jack Wild



Mike Harley preparing the food!

Life onboard the Ellis Brusco...

It was another full weekend at Olympic Tug & Barge. The Ellis was one of many Harley Marine tugs working hard refueling a cruise ship, one of the nine that visit Puget Sound every weekend during the summer.

As you can tell by the photos on the right, the Captain had his hands full running the boat with the U.S. Navy and Canadian Navy in town for Seattle's Seafair Weekend. Elliot Bay was full of military and private vessels enjoying the spectacular Blue Angels above.

The Blue Angels could not have asked for a better day during their quick visit to the Northwest. The weather was amazing, it was warm and the sun was shining bright. The seasoned crew of Capt. Neil Billingsley, Mate-CJ Collins, Engineer-John Eaton and A/B-Brad Stokesberry were lucky enough to witness the spectacular Angels as they performed over Lake Washington.

CJ Collins

Mate, OTB



Professor Payroll

“Understanding Your Earnings Statement 101”

Are you having trouble figuring out what all the numbers are on your direct deposit earnings statement? Just let the Professor explain it all to you.

The direct deposit earnings statement is divided into four bands that run across the page. Each section has a specific purpose with several columns of detail.

The top section includes the Harley Marine Services mailing address, the pay date, pay period beginning and ending dates. You will also notice a number preceded by DD. This is similar to a check number and identifies this statement in the accounting system.

The second band across the page contains information relating to earnings and taxes. The earnings section is on the left and has four columns that tell you the pay codes, rates, hours, and amounts for the current pay period. Some pay codes do not have a rate or hours such as travel expense reimbursements and are listed as amounts only. If you see pay codes with no numbers this means that you have received pay under these codes in a prior pay period. Year to date totals for each code are not available for printing.

The section for taxes on the right side of this second band has three columns for type of tax, current deduction, and year to date accumulation. FICA Medicare tax at 1.45%, FICA Social Security tax at 6.2%, and Federal Income Tax are in this section. If you are subject to State and Local taxes the current amounts and year to date totals are underneath the federal taxes.

The next band of information across the page is where you will find payroll deductions and benefits with current and year to date totals. The most typical deductions are for 401k plans, health insurance for spouse and child, additional life and long term disability premiums, union dues, and employee draws. Company match for 401k plan participants is listed in the benefits section.

The last item in this section is net wages current period, net wages year to date, and gross wages year to date.

The final section on the page contains your net pay distribution with up to three bank routing numbers, account numbers, and deposit amounts. Under miscellaneous is your employee ID number.

Still have questions? E-mail me at cmershon@harleymarine.com or call me at WHQ 206-628-0051. Leave me a message with a bit of an idea of what you are looking for. I'll get back to you as soon as I can.

Professor Payroll, Christine Mershon



If You Don't Think Your Home PC Will Ever Die, Think Again

At least once a month someone stops me in crisis and relays the same traumatic story. They've spent years and years snapping digital pictures of their kids, keeping digital copies of their tax returns, and keeping their personal e-mails through Outlook Express and now their home computer will not turn on or boot. They haven't backed up any of the data and are now frantic that all of their personal files are gone never to be recovered.



More often than not the computer has failed for some reason besides a hard drive failure, which is good, and the data can be recovered from the old PC but not without an added expense. If you find yourself in this position the first step is to purchase what is called an "External Hard Drive Enclosure". The external casing allows you to take a desktop or laptop hard drive and place it inside the enclosure and connect it via USB to any modern PC. Once connected to the new PC, as long as the hard drive is not the source of failure, you will be able to access your old data on the new PC. The old PC drive will appear under "My Computer" in Windows as an external hard drive. External Drive Enclosures are available for both laptops and desktop computers and can be found at most major electronic stores like Best Buy and Fry's Electronics for less than \$40. If the external enclosure does not work and your hard drive is beyond recovery, you may consider going to a data recovery company like Salvage Data (www.salvagedata.com) but their fees can often run into the several hundred dollar range.

To never find yourself in this situation I encourage everyone to adopt some form of backup today before you find yourself pulling hard drives or frantically calling a data recovery company. While most PCs come with some form of backup software using them can be complex and require you to constantly burn new CD's or use external hard drives for backup. Today, many backup services are available online for free or almost nothing, the two most popular are Mozy (www.mozy.com) and Carbonite (www.carbonite.com). Both services will automatically scan your hard drive for documents, emails, pictures, videos, etc. and securely upload your data to their remote servers. In the event your computer crashes you can go online to their website and recover your old files to your new PC.

Mozy is my personal favorite because they offer a free of charge account to backup up to 2GB of your personal data and I use it on my own personal PC, if you find yourself needing more than 2GB (those pictures add up quickly) you can pay \$4.95 per/month per/computer and backup an unlimited amount of data to Mozy.

Matt Godden
Xoasis Networks

*Harley Marine Services is proud to announce
the release of our updated web page.*

*Check it out for yourself,
[www.harleymarine.com!](http://www.harleymarine.com)*

Q - Factor by Captain Jim Caspers**Director of Quality Systems****Harley Marine Services, Inc.****Designated Person Ashore (DPA)**

I am certain that you have all seen the yellow and white placards that proclaim; Harley Marine Services; KNOW WHO YOUR DPAs ARE!!! You may have even noticed that Mike Curry and Jim Caspers are the appointed DPAs. Every possible bit of contact information has been included except maybe Lat/Lon.

That leaves one question. What on earth is a DPA? Section 4 of the International Ship Management Code (ISM Code) requires companies to designate a person or persons ashore. This person is a direct conduit from the vessels to the highest levels of the company. This position creates a kind of safety valve for important safety, operational and environmental concerns.

Due to the complexity of the modern shipping world, companies' management personnel are heavily taxed and can become overwhelmed. Important issues can easily fall through the cracks or end up on a back burner. The HMS Quality and Safety Management System is in place to provide consistent policy guidance. The NC/CA Request Program, Masters Review and Management Review all work together with the DPAs to ensure that valuable input and important concerns from vessel crews are heard.

QSMS - Q & A

Who may seek out one of the company DPAs? Any employee

How do I contact the DPA? Each vessel and company office has the DPA Plaque posted in prominent places. Office and mobile phone numbers are included as well as their company email addresses.

What other ways may be used to communicate with a DPA? The NC/CA Request Form is sent directly to the DPA / Director of Quality Systems to report nonconformities or request corrective action. Please remember to use normal management processes first. Some examples are Work Requests or Material Requisitions. The Masters Review is another venue that is sent directly to the DPA.

**Forklift Operator Safety Training class
Los Angeles, CA**

Five of our SoCal Maintenance Crew received certification during the forklift operator safety training class which included a hands on lesson as well!

September Holidays

- 3rd—Labor Day
(offices will be closed)
- 11th—Patriot Day

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Reliable, Efficient*

We're on the web!
www.harleymarine.com

August Employee of the Month

Mike Coleman Olympic Tug & Barge

Employee of the Month for August is Mike Coleman. While I (Sven Christensen) have spent a good portion of August away from the office upon my return I have had numerous individuals from both Harley Marine and Olympic Tug & Barge suggesting Mike Coleman be awarded the Employee of the Month. Mike has been with Olympic Tug & Barge since 2004 and has served as mate, tankerman, and most recently captain; during his tenure Mike has always displayed the highest professional standards and commitment to Olympic Tug & Barge. Mike has spent the last year as Captain of the Alyssa Ann and has recently moved over to the Pacific Falcon. Thank you Mike for all of the hard work you have done for Olympic Tug & Barge not only for the month of August, but also for the past three years.

Carl Fessler Public Service Marine

PSMI Employee of the Month is Carl Fessler. Carl continues to fill in and help out where ever we have a need! His contributions are greatly appreciated. Specifically, his VRU (Vapor Recovery Unit) knowledge and experience has proved to be most valuable this month. Thank you for your hard work and dedication.

John Skow Westoil Marine Services

August employee of the month is John Skow. Under a tight schedule and dealing with customer's continuous re-supply, John traded days with a fellow employee as well as covered his own shift. His performance can not go without acknowledging a job well done. John's professionalism sets a standard for us all to follow. At the same time, John spends time helping and training new and upcoming tankerman to get them up to Westoil Marine bunkering standards. Thank you John for your dedication, loyalty, and getting us through another busy month.

Rosie Chavez Westoil Marine Services

Rosie Chavez is the Administrative Assistant for the SoCal office. Rosie managed to put together and send out the reprint for all 86 Vessel Response Plan notebooks for all companies in between her normal functions. Her keen eye for detail and initiative are outstanding. She always has the Harley Marine "can do" and friendly spirit. We appreciate all she does. Thank you, Rosie!

Congratulations to all of you, keep up the good work!